

Meeting Procedure for Executive Scrutiny meeting on 12 November 2024

At this meeting, it is suggested that the following procedure be followed, at the discretion of the Chair:

1. A spokesperson for the Members who have requested the call in, will present and explain the reasons for calling in the decision.
2. The Committee may ask questions and/or seek clarification on what has been presented. Also, with the permission of the Chair, a Member/Officer, who has been required to attend the meeting, may request clarification of any points.
3. Members who have declared personal and prejudicial interests, will be given the opportunity to make representations and respond to questioning from the Committee. Members with a personal and prejudicial interest may then leave the meeting.
4. The written response, which is marked to follow to the agenda papers, will be presented by a representative(s) from the Corporate Management Team.
5. The Committee may ask questions and/or seek clarification from Members, Officers and other interested parties who have been required/requested to attend the meeting:
 - Cllr Bob Cook – Leader of the Council
 - Corporate Management Team
6. The Committee will deliberate and come to a decision.

Executive Scrutiny Committee can take one of the following actions in response to a call in:

- If the Committee considers that the decision was taken in accordance with decision making principles, as set out in the constitution, it need take no further action and the decision will become effective immediately at the close of the meeting
OR
- If the Committee has concerns about how the decision was made, in terms of the decision-making principles, it may refer it back to Cabinet for reconsideration, providing a statement of the reasons for the referral. All Members who signed the call in petition will be invited to the relevant Cabinet meeting. The Cabinet's reconsideration of the matter, and subsequent decision, (i.e. whether to amend or retract the decision) will be final.
OR
- If the Committee, having taken appropriate advice, considers the decision is contrary to the Council's policy framework or approved budget/Medium Term Financial Plan, or is not within the Cabinet's remit or powers, it can refer the matter to Council.